

POSITION TITLE:

Concrete Laborer /
Finisher

DEPARTMENT:

Self-Perform Group

INCUMBENT:

REPORTS TO:

Foreman /
Superintendent,
Concrete Self-
Perform Group

DATE:

January 2022

GENERAL FUNCTION:

The Concrete Laborer / Finisher will perform many tasks that require physical labor on construction sites in all types of weather. Will operate hand and powered tools, small equipment, and skid steer loaders on industrial and commercial work sites.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Assist in building and positioning forms for pouring concrete and dismantles forms after use, using saws, hammers, nails, bolts, or form hardware.
- Dig ditches and levels earth to grade specifications, using pick, shovels, and rakes.
- Grade dirt and concrete efficiently and accurately.
- Erect and disassemble scaffolding, shoring, braces, and other temporary structures.
- Mix concrete and mortar.
- Clean construction site to eliminate possible hazards.
- Assist to align, straighten, plumb and square forms for installation.
- Construct forms, then assist in raising them to the required elevation.
- Install and tie rebar and wire mesh.
- Install handrails.
- Load and unload trucks and haul and hoist materials.
- Care, clean, and organize form material in shop, in truck and at a job site.
- Inspect and maintain vehicle supplies and equipment, such as gas, oil, water, tires, lights, and brakes in order to ensure that vehicles are in proper working condition.
- Load and unload trucks, vans, or automobiles.
- Report any mechanical problems encountered with vehicles and/or equipment and immediately notify supervisor.
- Check fluid levels on all equipment and vehicles.
- Lubricate and clean machinery, equipment, and tools.
- Use power sprayer or washer.
- Keep jobsite, trucks, and equipment clean.
- Report any unsafe work practices or safety hazards encountered on the job to the Foreman / Superintendent.

QUALIFICATIONS:

- 0 – 6 Months of experience in similar position/industry
 - **Skills and Continuing Education:**
 - Learn the positions basic responsibilities within 30 days
 - Accomplish tasks with minimal supervision
 - Continue your own concrete industry education and knowledge

PHYSICAL DEMANDS:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Employee is regularly required to use hands and fingers, handle, or feel; reach with hands and arms; climb or balance; and talk or hear. The employee frequently is required to stand, walk, stoop, kneel or crouch. The employee is required to sit. The employee must regularly lift and/or move up to 10 pounds, and occasionally move up to 50 pounds. Employee must be willing to work in varying weather conditions and temperatures. Specific vision requirements include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to focus.

WORK ENVIRONMENT:

Characteristics of the work environment are representative of those that may be encountered by an employee while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

We understand and mutually accept that the above description and supplement represent our agreements as to the job to be performed.

Employee

Date _____

Supervisor

Date _____